

# 2016/2017

## Course Brochure

# East Cork Further Education & Youthreach Centre

Golf Links Road, Youghal

## Open Morning

## Friday April 8<sup>th</sup> 11 am to 1pm



Ireland's European Structural and  
Investment Funds Programmes  
2014-2020

Co-funded by the Irish Government  
and the European Union



**cetb**  
Bord Oideachais agus  
Oiliúna Chorcaí  
Cork Education and  
Training Board

# Entry & Enrolment

## Step 1: Apply

The application process varies for each course. Please follow the instructions on the course information page.

**The eligibility criteria may vary for some courses so please check the criteria to ensure you are eligible.**

## Step 2: Attend for interview.

Applicants will be invited by post for interview at the centre. The first round of interviews will take place in early June and the last round of interviews will be in August if there are still places available.

## Step 3: Accept Place on Course

Successful applicants will be notified of the offer of a place on a course by post and must secure this place by accepting their place before a set date. Failure to do so may result in the place being offered to another applicant.

## Step 4: Start the Course

Students will be informed of the start date when offered a place on the course. All students must attend the centre on this date. If you cannot attend on this date please let the centre know to retain your place.

### **Please Note:**

**Admission to a particular course is subject to places being available on the course and the following criteria being satisfied:**

- Based on the applicant's previous education, training or experience, the applicant is considered likely to benefit from participation in the centre.
- Following an interview the applicant is considered suitable for the course.
- The participation of the applicant on the course will contribute positively to the course and will not disregard the rights of other students or staff.
- As work experience with children or vulnerable adults is an essential part of some course, participants on these courses are required to be Garda vetted. Continued participation on the course and work placement is dependent on the successful completion of this process.
- A minimum enrolment is required for courses to run.

**Places on courses are limited, so early application is advisable.**

# QQI Level 5 Hospitality, Heritage & Tourism - Tourism with Business (5M5011)

## Course Description

Are you interested in working in Ireland's largest industry? Hospitality, Heritage and Tourism is a unique opportunity for you. Update internet skills, secure work experience, learn about history and culture, learn to produce an event, gain hospitality skills, and discover worldwide tourism practices in a student-centred environment.

## Certification

Component Certificates are awarded when individual modules are completed. A National Certificate QQI Level 5 in Tourism with Business (5M5011) is awarded on completion of 120 credits.

## Duration

One year full time.

## Course Content

- Tourism Principles & Practice
- Tourism Information & Administration
- Work Experience
- Communications
- Reception & Frontline Office Skills
- Heritage
- Computer Skills
- Event Production

*Work Experience is an essential part of this course. The dates and duration will be specified by the Centre.*

## Entry Requirements

QQI Level 4, Leaving Certificate or equivalent qualifications and/or relevant life and work experience. Mature students are welcome to apply without the minimum educational requirements. Places will be allocated on the basis of an interview.

## Progression Options

This accreditation may offer an alternative route to third level education. Visit [www.cao.ie](http://www.cao.ie) for more information. Career prospects include: Reception, Hospitality, Heritage & Tourism Information Centre, Travel Agency, Tour Guide and self-employment.

## Funding

There are a number of possible funding options available, depending on your circumstances. Further information is available at [www.studentfinance.ie](http://www.studentfinance.ie)

## Fees

Some students will be required to pay a €200 Government Registration Fee. A non-refundable registration fee of €50 is required by all students to accept a place on the course.

## Course Coordinator

For further information please contact Sharon Ormonde on 087 1985430 or [sharon.ormonde@corketb.ie](mailto:sharon.ormonde@corketb.ie)

## To apply for this course:

Visit [www.colmans.ie](http://www.colmans.ie) and apply online



# QQI Level 5 Healthcare – Healthcare Support (5M4339)

## Course Description

This is a one year full time course to prepare students for a career working as a healthcare assistant in a nursing home, hospital or as a home help. This course can also be a stepping stone for students to progress to further education. Students supplement their studies with work experience in the healthcare area.

## Certification

Component Certificates are awarded when individual modules are completed. A QQI Level 5 National Certificate in Healthcare Support (5M4339) is awarded on completion of 120 credits.

## Duration

One year full time.

## Course Content

- Care Support
- Safety and Health at Work
- Care Skills
- Work Experience
- Nursing Theory and Practice
- Anatomy and Physiology
- Human Growth and Development
- Communications

Work Experience is an essential part of this course. The dates and duration will be specified by the Centre.

## Entry Requirements

Leaving Certificate, QQI Level 4 or equivalent qualifications. Mature students may apply without minimum educational requirements. Places will be allocated on the basis of an interview.

## Progression Options

This accreditation may offer an alternative route to third level education. Visit [www.cao.ie](http://www.cao.ie) for more information. Future career options include Healthcare Assistant, Nurse's Aide, Home Help, Personal Assistant or Day Care employee.

## Funding

There are a number of possible funding options available, depending on your circumstances. Further information is available at [www.studentfinance.ie](http://www.studentfinance.ie)

## Fees

Some students will be required to pay a €200 Government Registration Fee. A non-refundable registration fee of €50 is required by all students to accept a place on the course.

## Course Coordinator

For further information please contact Sharon Ormonde on 087 1985430 or [sharon.ormonde@corketb.ie](mailto:sharon.ormonde@corketb.ie)

## To apply for this course:

Visit [www.colmans.ie](http://www.colmans.ie) and apply online



QQI AWARD



# QQI Level 5 Childcare - Early Childhood Care & Education (5M2009)

## Course Description

This course is designed for learners who are interested in pursuing a career in childcare or learners who wish to pursue further studies. This course will facilitate learners who wish to care for young people in a range of settings, including nurseries, crèches and playgroups. Studying towards a childcare qualification is an enjoyable journey as you will get to explore all aspects of a child's development, from safety and psychology, to regulation and legislation.

**Duration** - One year full time.

## Course Subjects

Child Development	Early Care and Education Practice
Early Childhood Education and Play	Child Health and Well-being
Work Experience	Communications
Children With Additional Needs	Creative Arts for Early Childhood
Word Processing	

*To obtain a full QQI Level 5 Community Care Award a learner must be successful in 8 components*

## Work Experience

Work experience placement is an integral part of this course. Candidates gain first-hand experience by attending appropriate and related work placements within the community care environment. Garda clearance is essential to partake in work experience which comprises a minimum of 10 days placement.

## Entry Requirements

Leaving Certificate, QQI Level 4 or equivalent qualifications. Mature students may apply without minimum educational requirements. Places will be allocated on the basis of an interview.

## Progression Option

This accreditation may offer an alternative route to third level education. Visit [www.cao.ie](http://www.cao.ie) for more information. Learners, who have successfully completed the Childcare course, are eligible to apply for employment as a Childcare assistant within the childcare sector. Alternatively, the full QQI Level 5 award facilitates entry to QQI Level 6 Childcare Courses.

## Funding

There are a number of possible funding options available, depending on your circumstances. Further information is available at [www.studentfinance.ie](http://www.studentfinance.ie)

## Fees

Some students will be required to pay a €200 Government Registration Fee. A non-refundable registration fee of €50 is required by all students to accept a place on the course.

## Course Coordinator

For further information please contact Sharon Ormonde on 087 1985430 or [sharon.ormonde@corketb.ie](mailto:sharon.ormonde@corketb.ie)



## To apply for this course:

Visit [www.colmans.ie](http://www.colmans.ie) and apply online

# Gateway Programme – QQI Level 4

## Course Description

This course provides participants who have been out of education the opportunity to return to education in a friendly and supportive atmosphere. The programme aims to prepare students personally and academically. It is a one year course with an option to progress to a range of QQI Level 5 programmes.

## Certification

QQI level 4 Component Certificates are awarded when individual modules are completed.

## Duration

4 mornings per week from September to May.

## Course Content

*Subjects may include:*

- Writing skills
- Basic Mathematics
- Computers
- Human Biology
- Confidence Building
- Healthcare
- Geography
- Woodcraft
- Educational Guidance
- Study Skills
- Food and Nutrition
- Managing Personal Finance

## Eligibility for the course.

Junior Certificate, QQI Level 3, or equivalent qualifications. Mature students may apply without minimum educational requirements. Priority is given to those who are early school leavers and those in receipt of social welfare entitlements, including medical cards.

Places will be allocated on the basis of an interview.

## Progression Options

The programme provides adults with a fresh start to learn basic core skills needed for employment, further study and daily life. Small group classes provide an excellent environment to learn new skills and make new friends. The course aims to enable students to enrich their daily lives, progress onto further courses or return to the workplace.

## Fees

This course is funded under the Back to Education Initiative. Courses are free to those who have less than upper second level education, those who are in receipt of a social welfare payment and holders of medical cards. All other students must pay €100 per module.

## Course Co-ordinator

For further information, please contact:

Sharon Ormonde on 087 1985430 or [sharon.ormonde@corketb.ie](mailto:sharon.ormonde@corketb.ie)

## To apply for this course:

Fill out the application form at the back of this brochure and send to Applications Office, East Cork Further Education & Youthreach Centre, Golf Links Road, Youghal, Co Cork.

# Drawing, Painting & Printmaking – QQI Level 4

## Course Description

This is a one year part time course designed to help students experience a range of visual media and to produce a portfolio so that they can progress to further their studies in art.

## Certification

Component Certificates are awarded at QQI Level 4



## Duration

Two mornings per week from September to May.

## Course Content

- Drawing
- Painting
- Printmaking
- IT Skills
- Communications through Art

## Entry Requirements

Junior Certificate, QQI Level 3, or equivalent qualifications. Mature students may apply without minimum educational requirements. Priority is given to those who are early school leavers and those in receipt of social welfare entitlements, including medical cards.

Places will be allocated on the basis of an interview.

## Progression Options

This course will give students the experience and direction to apply for a wide range of QQI Level 5 courses.

## Fees

This course is funded under the Back to Education Initiative. Courses are free to those who have less than upper second level education, those who are in receipt of a social welfare payment and holders of medical cards. All other students must pay €100 per module.

## Course Coordinator

For further information please contact Sharon Ormonde on 087 1985430 or [sharon.ormonde@corketb.ie](mailto:sharon.ormonde@corketb.ie)

## To apply for this course:

Fill out the application form at the back of this brochure and send to Applications Office, East Cork Further Education & Youthreach Centre, Golf Links Road, Youghal, Co Cork.

## Retail Skills – QQI Level 4

### Course Description

This is a part time course designed to help students to work efficiently and effectively in the retail sector.

### Certification

Component Certificates are awarded at QQI Level 4.



### Duration

Two mornings per week in class plus one day per week work placement from September to May.

### Course Content

- Retail Sales Techniques
- Work Experience
- Customer Service
- Computer Applications

### Entry Requirements

Junior Certificate, QQI Level 3, or equivalent qualifications. Mature students may apply without minimum educational requirements. Priority is given to those who are early school leavers and those in receipt of social welfare entitlements, including medical cards.

Places will be allocated on the basis of an interview.

### Progression Options

This course has been designed to prepare learners for employment in retail sales situations. It can also prepare you for progression to further study or training in retail sales management or related discipline.

### Fees

This course is funded under the Back to Education Initiative. Courses are free to those who have less than upper second level education, those who are in receipt of a social welfare payment and holders of medical cards. All other students must pay €100 per module.

### Course Coordinator

For further information please contact Sharon Ormonde on 087 1985430 or [sharon.ormonde@corketb.ie](mailto:sharon.ormonde@corketb.ie)

### To apply for this course:

Fill out the application form at the back of this brochure and send to Applications Office, East Cork Further Education & Youthreach Centre, Golf Links Road, Youghal, Co Cork.

## Catering – QQI Level 4

### Overview

The aim of this course is to provide people with the skills, knowledge and competencies to work within a catering setting.

### Modules

Induction	Communications
Short Order Cooking	Customer Service
Kitchen Skills	Career Planning & Work Experience
Meal Service	

### Duration

32 weeks (including 5 weeks work placement)

**Course Start Date:** October 17<sup>th</sup> 2016

### Education Level:

Applicants seeking entry to the programme must have achieved a minimum of a FETAC (QQI) level 3 Major award or its equivalent prior to entry to the programme.

### To apply for this course:

Email: [admissions@corktrainingcentre.ie](mailto:admissions@corktrainingcentre.ie) or call 021 4856249  
Or Contact your Local Social Welfare Office

## Youghal Sports and Recreation Programme – Sport and Recreation(4M4966)

### Overview

This programme has been specifically developed to enable students to develop specific skills on the pathway to employment in the fitness and leisure industry, leading to progression to level 5 courses in the leisure, fitness, and sports related sector, the active holiday tourism industry and health retail sector.

**Duration:** October 2016 to August 2017

**Learning hours:** 35 hours per week

This is a full-time course leading to a Major Award on the National Framework of Qualifications.

### Course Modules

- Health & Safety
- Health Related Fitness
- Communications
- Personal Effectiveness
- Work Experience
- Food and Nutrition
- Human Biology
- Soccer
- Information Technology Skills
- Level 1 Kickstart FAI
- Level 1 Coaching qualification GAA
- Swimming, Level 1 instructor, Irish Water Safety
- Literacy & Numeracy Support

Applicants must be between the ages of 20 and 35 or not eligible for Youthreach if 18 or 19 years of age. Applicants should have an interest in further training or employment in the Leisure Industry in Ireland.

Applicants seeking entry to the programme must have previously achieved a minimum of Junior Cert, a QQI level 3 qualification, or its equivalent.

### To apply for this course:

Fill out the application form at the back of this brochure and send to Applications Office, East Cork Further Education & Youthreach Centre, Golf Links Road, Youghal, Co Cork.

East Cork Further Education and Youthreach Centre, Golf Links Rd, Youghal. 024-92804

# Introduction to Beauty Therapy / Pharmacy Sales



**QQI**

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## Course Description

This course focuses on a range of practical skills and underpinning knowledge required in the Beauty Industry. The qualifications achieved in this course are designed to provide a sound platform on which to base further learning or training such as the ITEC Beauty Specialist Diploma.

## Duration

- Two mornings per week for one academic year
- A third morning is available for those who are interested in doing Customer Service (part of the Retail Course) needed for working in the Pharmacy Sales Industry

## Certification

ITEC Level 2 Certificate in Make-Up and QQI (FETAC) Level 3



## Course Content to include:

- Make-Up Application
- Understand the use of different cosmetics
- Learn how to apply make-up for different occasions e.g. day make-up, night make-up and special occasions
- An insight to artistry make-up
- Introduction to camouflage and airbrushing make-up
- Introduction to manicure and skin-care
- Communications
- Customer Service

## Entry Requirements

There are no entry requirements for this course. Priority is given to those who are early school leavers and those in receipt of social welfare entitlements, including medical cards. Places will be allocated on the basis of an interview to those who show a keen interest in working in the beauty therapy industry and especially in the application of make-up.

## Progression Options

This course offers progression routes to further education and training such as the ITEC Level 3 in Beauty Therapy.

## Fees

This course is funded under the Back to Education Initiative. Courses are free to those who have less than upper second level education, those who are in receipt of a social welfare payment and holders of medical cards. All other students must pay €100 per module.

## Course Coordinator

For further information please contact Cathy O'Mahony: **on 024 93674 or 086 8238746**

## Youghal Adult Learning

Our Adult Basic Education Service provides learning opportunities for adults returning to education, particularly those who did not complete their secondary education.

Tuition is personalised, delivered either one-to-one or in small groups.

Group tuition is available in Communications, Basic Computers, Maths and Arts and ESOL. If a group option is not suitable we may be able to offer one-to-one tuition. We also provide supports for adults with dyslexia. We also offer a Family Learning Programme for parents and carers of children. Learners have the option to complete accredited and unaccredited courses and to achieve full or part certification.

Tuition is provided by trained tutors in a relaxed atmosphere.

All courses are free and confidential.

## General Learning Level 3

This course is designed to provide second chance education to adults. The aim is to improve the general education level of participants so that they can progress to further education.

**Certification** QQI Certificate in General Learning 3M0874

## Computers QQI Level 3

### Duration

2 hours per week for 30 weeks

### Course Content

Internet

Email

Microsoft Word

Word Processing

### Certification

QQI Level 3 Certificate.

### Components:

Internet and Email – 3N0931

Word Processing -3N0588



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**Fees:** These courses are free.

**Entry Requirements:** There are no entry requirements for this course. Priority will be given to those who did not complete Junior or Leaving Certificate.

**Course Coordinator:** For further information, please contact Cathy O'Mahony on **024-93674** or **086-8238746** or **Cathy.OMahony@corketb.ie**

East Cork Further Education and Youthreach Centre, Golf Links Rd, Youghal. 024-92804

## Communications QQI Level 3

2 hours per week for 40 weeks      QQI Level 3 **3N0880**

### Course Content

Reading                      Spelling and Grammar  
Writing                      Form Filling  
Letter Writing              Creative Writing  
Feel more confident about your writing



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**Fees:** This course is free.

### Entry Requirements

There are no entry requirements for this course.  
Priority will be given to those who did not complete Junior or Leaving Certificate.

**Course Coordinator:** For further information, please contact Cathy O'Mahony on 024-93674 or 086-8238746 or Cathy.OMahony@corketb.ie

## Practical Maths Course for Everyday Living

### Course Description

This course is designed for adults who want to improve their Maths skills for everyday living and receive accreditation.

### Duration

2 hours per week for 40 weeks.  
2 hours per week for 40 weeks.  
Personal Finances)

### Certification

QQI Level 3 3N0929 (Mathematics)  
QQI Level 3 3N0921 (Managing

### Course Content

Addition and Subtraction      Percentages  
Decimals and Fractions          Measurement  
Money/Finance                      Everyday Finances

**Fees:**              This course is free

### Entry Requirement

There are no entry requirements for this course. Priority will be given to those who did not complete Junior or Leaving Certificate.

**Course Coordinator:** For further information, please contact Cathy O'Mahony on 024-93674 or 086-8238746 or Cathy.OMahony@corketb.ie

## General Learning QQI Level 2

This course is designed to provide second chance education to adults. The aim is to improve the general education level of participants and learn at their own pace with the option of gaining certification.

**Certification** QQI P2GLO Learning for Life Leading to a QQI Level 2 Certificate in General Learning

## Computers QQI LEVEL 2

### Duration

2 hours per week for 20 weeks



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### Course Content

Parts and Uses of the computer  
Computer Safety  
Introduction to Word Processing  
Using Software packages  
Introduction to Internet and Email

### Certification

QQI Level 2 Certificate  
Components:  
Using Technology: M2T10  
Computer Skills: M2T11

### Prior Recommended Learning

There are no entry requirements for these courses. Preference will be given to students who did not complete Junior or Leaving Certificate.

## Communications QQI LEVEL 2

### Course Description

This course is designed for adults who want to improve reading, writing and spelling. Students work together in a relaxed and friendly environment with a trained tutor in a small group. Students can also receive one to one support.

### Duration

2 hours per week for 30 weeks  
(Per Module)

### Certification

QQI Level 2: Certificate in General Learning  
Components:  
Reading **M2C01** Writing **M2C02**  
Listening and Speaking **M2C03**  
Non-Verbal Communication **M2C04**

### Prior Recommended Learning

There are no entry requirements for these courses. Preference will be given to students who did not complete Junior or Leaving Certificate.

**Course Coordinator:** For further information, please contact Cathy O'Mahony on 024-93674 or 086-8238746 or Cathy.OMahony@corketb.ie

## Basic Maths Course QQI Level 2

### Course Description

This course is designed for adults who want to improve their Maths skills for everyday living and receive accreditation. Learn how to add and subtract easily! Help your children or grandchildren with their homework!

### Duration

2 hours per week for 30 weeks.  
(Per Module)

### Certification

QQI Level 2: Certificate in General Learning  
With components: Quantity and Number **M2N05**  
Data Handling **M2N08**  
Quantitative Problem Solving **M2N09**

### Prior Recommended Learning

There are no entry requirements for this course. Preference will be given to students who did not complete Junior or Leaving Certificate.

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## ITABE Course

### Intensive Tuition in Adult Basic Education

### Course Description

This course is designed for adults who want to improve reading, writing, spelling and maths skills. Students work together in a relaxed and friendly environment with trained tutors in small groups. Students can take part in group activities but can also receive one to one support.



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**Duration:** 6 hours per week for 14 weeks (2 mornings)

**Certification:** Work towards QQI Level 2: Certificate in General learning with components Communications and Maths.

### Course Content

Communications	Maths
Reading	Addition and Subtraction
Writing	Decimals and Fractions
Spelling and Grammar	Measurement
Form Filling	Percentages
Letter Writing	Money/Finance

### Prior Recommended Learning

There are no entry requirements for this course. Preference will be given to students who did not complete Junior or Leaving Certificate.

### Course Coordinator

Cathy O'Mahony Tel: 024 93674 or 086 8238746 Email:  
Cathy.OMahony@corketb.ie

## English for Speakers of Other Languages (ESOL)

### Course Description

This is an English Language programme for adults whose mother tongue is not English and is mainly concerned with developing speaking and listening skills for everyday use. The course is flexible to deal with the needs of learners and covers practical skills that are needed to participate in everyday life in Ireland.

### Duration

*Absolute Beginners Class* - 2 hours per night, 2 nights per week, for 5 weeks.  
*QQI Level 3 Class* – 2 hours per night, 1 night per week for 20 weeks.

### Certification

The beginner course is not accredited.

A QQI Level 3 Certificate in English as a Second Language – **3N0870**



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### Course Content

**Beginners Course** includes:

Basic Reading and Writing  
Grammar  
Everyday English: food, drink, shopping  
Meeting people, yourself, family

**Level 3** includes:

Communicating in a social setting  
Giving personal information  
Reading and writing simple passages  
Communicating about food and drink

### Prior Recommended Learning for Level 3:

Either the beginners course and or have a basic Level of English

*Preference will be given to those on social welfare.*

### Fees

All courses are free.

***Registration Evening for all ESOL courses  
on Wednesday 21<sup>st</sup> September, 2016 at 7pm in the  
Centre.***

### Course Coordinator:

Cathy O'Mahony Tel: 024 93674 or 086 8238746

Email: Cathy.OMahony@corketb.ie

# East Cork Youthreach

## Course Description

Youthreach offers a flexible and dynamic programme of integrated general education, vocational training and work experience for unemployed early school leavers aged 16-20 years. Students set personal and educational goals that help increase their self-esteem, skill and knowledge base and employability.



## Entry Requirements

Applicants need to be unemployed early school leavers i.e. not having sat a Leaving Certificate and aged between 16 and 20 years. ETB approval is required for applicants aged 15 years.

## Duration:

5 days per week for 2 - 3 years approx.

## Certification

QQI Levels 3 & 4

Full awards are offered as follows:

- QQI Level 4 Certificate in General Learning
- QQI Level 4 Certificate in Employment Skills

## Course Content:

We try to be as accommodating as possible to students of all educational levels and interests. To this end we offer a wide selection of subjects from levels 3 to 4 including:

<i>Communications</i>	<i>Mathematics</i>	<i>English</i>
<i>Computers</i>	<i>Metalwork</i>	<i>Woodwork</i>
<i>Horticulture</i>	<i>Drama</i>	<i>Sports &amp; Recreation</i>
<i>Personal Development</i>	<i>Catering &amp; Nutrition</i>	<i>SPHE</i>
<i>Art</i>	<i>Career Planning</i>	<i>Biology</i>
<i>Gaisce The President's Award</i>	<i>Summertime Work Experience programme</i>	<i>Community Projects &amp; Access to Counsellor / Mentor</i>

## Funding & Training Allowance

The programme is funded by Cork ETB. Students who are aged 16 and over are eligible for a training allowance while attending the programme. Those who live outside Youghal may also receive a travel allowance. Support with childcare may be available.

## Contact:

Carol Newman, Youthreach Co-ordinator Tel: 024 – 93869      087 – 2381681  
Email: [yry@eircom.net](mailto:yry@eircom.net)

## Learner Application Form

Name of Course: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

PPSN: \_\_\_\_\_

Male:  Female:

Nationality: \_\_\_\_\_

Highest Education Level Completed: (please tick)

Junior Certificate:  Leaving Certificate:

Leaving Certificate Applied:  Other:

Other courses/modules completed: \_\_\_\_\_  
\_\_\_\_\_

Do you have any special educational needs that we should be aware of?  
\_\_\_\_\_

Economic/Employment Status:

Employed Full-time  Employed Part-time

Unemployed: (in receipt of JA/JB for whole week)

Not in Labour Market

Please turn over and complete >

Please indicate length of time of unemployment or not in the labour market:

<6 months       6-12 months       12-24 months   
24-36 months       More than 3 years

Are you in receipt of a Social Welfare Payment?    Yes     No

If Yes, Type of payment: \_\_\_\_\_

Are you on a CE Scheme/Job's Initiative?    Yes     No

Do you have a Medical Card?    Yes     No

Medical Card No: \_\_\_\_\_    Expiry Date: \_\_\_\_\_

Proof of your Social Welfare Payment / CE / Medical Card will be required.

The participant agrees that his/her data may be shared with other government departments, consultancy bodies and agencies approved by the Department of Education and Science/ETB/Centre from time to time for purposes of monitoring the impact of the Training Programme (Part-time Programme). S/He understands that, under the Data Protection Act, personal information recorded in manual format and on computer must be stored safely and treated as confidential, that it will never be made available publicly in any way which could identify an individual person and that it will not be used without consent other than for the purpose for which it was gathered.

I have read and accept the above data protection statement:

\_\_\_\_\_ (Applicant's Signature)

Completed Application Forms should be returned to: **East Cork FEYC, Golf Links Road, Youghal, Co. Cork.**



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## QQI Courses St Colman's Community College, Midleton.

St Colman's offers a variety of QQI Level 5 and 6 Courses during day or night. Daytime courses have minimal costs and are about 20 hours per week (usually 4 mornings). Begin in September and end in May. Usual Grants and Back to Education allowances apply. Night-time awards are one night a week for two years and cost €140/€180 per component, 8 components required for an award.

*St Colman's would recommend that you consider the Youghal Adult Education Programmes before St Colman's as they are delivered to the same high standards and if you are living closer to Youghal and have the programme you require will be best suited to meet your learning needs.*

<p><b>QQI Level 5 Childcare</b></p> <p>The course is a one year full-time programme. Two years at night. To obtain a full QQI Level 5 Childcare certificate, a minimum of 8 components must be undertaken:</p> <p>Components on course:            Child Development            Early Care and Education Practice            Early Childhood Education and Play            Child Health and Well-being            Work Experience            Communications            Children With Additional Needs            Creative Arts for Early Childhood            Word Processing</p>	<p><b>QQI Level 6 Childcare</b></p> <p>This course is a two year Part-time night class To obtain a full QQI Level 6 Childcare Certificate a minimum of 8 components must be undertaken,</p> <p>Components on course            Child Development            Childhood Social and Legal Issues            Early Childhood Curriculum            Work Experience            Communications            Supervision in Early Childhood Care            Child Psychology            Special Needs assisting</p>
<p><b>QQI Level 5 Business Studies</b></p> <p>The course is a one year full-time programme. Components available by night To obtain a full QQI Level 5 Business Studies certificate a minimum of 8 components must be undertaken, Components on course:</p> <p><i>Work Experience            Communications            Payroll Manual &amp; Computerised            Spreadsheets            Database            Word Processing            Business Administration Skills            Accounting - Manual and Computerised            The Internet</i></p>	<p><b>QQI Level 5 Community HealthCare</b></p> <p>The course is a one year full-time programme. This course is also available by night; however some of the components differ. To obtain a full QQI Level 5 Community Care certificate a minimum of 8 components must be undertaken, Components on course:</p> <p><i>Care and Provision and Practice            Human Growth and Development            Safety and Health at Work            Care of Older Person            Communications            Work Experience            Social Studies            Word Processing</i></p>
<p><i>QQI Standalone Components available at night:            Special Needs, Garden Design, Business Administration, Journalism, Legal Studies, Medical Terminology, Wages and Payroll, Bookkeeping and Accounts, Nursing Studies.</i></p>	
<p>Contact: St Colmans Community College,            Youghal Rd, Midleton. Co. Cork</p>	<p>Phone: 021 4631696            Email: <a href="mailto:stcolmans@colmans.ie">stcolmans@colmans.ie</a></p>

# General Information

## Further Education and Training

Further Education and Training (FET) is education or training for adults or young people which can lead directly to employment or offer a bridge to Higher Education, i.e. at University or an Institute of Technology. Further Education and Training is for school leavers but also mature students who left school early or who wish to improve their qualification or change their career path.

## QQI

QQI (Quality and Qualifications Ireland) is a state agency established by the Quality Assurance and Qualifications (Education and Training) Act 2012 with a board appointed by the Minister for Education and Skills. Their functions include those previously carried out by the Further Education and Training Awards Council (QQI); the Higher Education and Training Awards Council (HETAC); the Irish Universities Quality Board (IUQB) and the National Qualifications Authority of Ireland (NQA). For further information, see [www.QQI.ie](http://www.QQI.ie).

## Progression from QQI Awards to Higher Education Courses

Learners who achieve a full QQI level 5 award can apply through the CAO to many higher education institutions. The Higher Education Links Scheme enables learners who have achieved a QQI level 5 award to apply for a higher education place in a range of higher education institutions. Specific QQI level 5 awards are linked to reserved places on higher education courses.

## National Framework of Qualifications



The NFX is a ten level system that incorporates awards made for all kinds of learning, large and small, whether it is gained in schools, the workplace, the community, training centres, colleges or universities.

For each level of the NFX, standards of knowledge, skill and competence have been set out, defining the outcomes to be achieved by a learner seeking to gain a qualification.

School, further education (QQI awards) and higher education (DIT, university and HETAC awards) are all included.

# Services for Students

## Adult Education Guidance Service

The Adult Education Guidance Service is a free, impartial and confidential service available to our current students and students who are considering attending one of our courses. Choosing to return to education as an adult offers new life choices as well as educational options. That said, with so many courses available, it can be hard to know which one is right for you. If you would like to discuss what options best suit your abilities and interests please don't hesitate to contact me.

**Patricia Walter, Adult Education Guidance Counsellor**

Tel: 086 828 7570 Email: [patricia.walter@corketb.ie](mailto:patricia.walter@corketb.ie)

## Student Canteen

There is a canteen available to students with tea and coffee making facilities.

## Learning Support

Additional support is available to students if necessary in completing assignments or keeping up with course work.

## Computer Facilities

Students have access to our state-of-the-art Computer Room with broadband Internet access for study and research purposes.

## Parking

Limited onsite parking is available to students.

### Please Note:

The information in this prospectus is intended to act as a guide to a person seeking admission to the East Cork Further Education and Youthreach Centre and shall not be deemed to constitute a contract between the East Cork Further Education and Youthreach Centre and any third party. Every effort is made to ensure the accuracy of information in this publication. However the East Cork Further Education and Youthreach Centre reserves the right to amend, change or delete any programme of study or academic regulation at any time. Furthermore the East Cork Further Education and Youthreach Centre reserves the right to alter or delete any of the information included at any time and shall not be bound by any errors or omissions and do not accept liability in respect thereof.